

**Minutes of Board of Directors Meeting
WindsorEssex Economic Development Corporation**

Date: December 20, 2010
Time: 4:00 pm
Location: Windsor Club, 100 Ouellette Avenue
Ainslie Room (Large Private Room – East Side)

Present

Lindsay Boyd, Chair	Ron Gaudet, President	Joe Byrne
Mike Mueller	Mike Robinson	Ranjana Bird
Shelley Fellows	Roy Verstraete	Dave Cooke

Absent:

Diane Soucie	Warden Nelson Santos	Mayor Eddie Francis
--------------	----------------------	---------------------

WEEDC staff present:

Patrick Persichilli, Exec VP, WEEDC
Karolyn Hart, VP, WEEDC
Tracy Pringle, WEEDC
Rakesh Naidu, WEEDC
Lana Drouillard, WEEDC
Sabrina Demarco, WEEDC

Call to order

The meeting was called to order by Chair, Lindsay Boyd, at 4:03 pm

1.0 Declaration of Conflict of Interest

None.

2.0 Approval of Agenda

Moved by Mike Mueller, seconded by Joe Byrne, to accept agenda as presented.

Carried.

3.0 Approval of Meeting Minutes of last Board Meeting

Moved by Joe Byrne, seconded by Roy Verstraete, to accept minutes from October 19, 2010 board meeting.

Carried.

4.0 Board Reports and Committee Business

4.1 Board Chairperson's Report

The Chair, Lindsay Boyd, thanked the Board and staff for a phenomenal first year. Lindsay stated that he felt the organization is in a very good position to go forward with the Roadmap Launch and that our stakeholder partnerships have never been stronger.

Moved by Joe Byrne to accept the Chairperson's Report as presented, seconded by Ranjana Bird.

Carried.

4.2 President's Report

The President, Ron Gaudet discussed the importance of regional collaboration and the upcoming Regional Roadmap Launch scheduled for February 9, 2011. Ron also commended the WEEDC's Business Development Team and the exemplary efforts, and that the WEEDC Board Governance Committee recently held its inaugural meeting in November, 2010.

Moved by Dave Cooke to accept the President's Report, seconded by Roy Verstraete.

Carried.

4.3 Sector Committee Reports

- i. **Manufacturing** – Roy Verstraete gave a brief update on the manufacturing sector committee activities.
- ii. **Agri-Business** – Joe Byrne gave a brief update on the Agri sector committee activities.
- iii. **Governance** – Joe Byrne reported that the governance committee met on November 4, 2010 and that they would be bringing forward the recommended WEEDC Policies and Procedures for board approval at the Feb 15, 2011 board meeting.

Moved by Roy Verstraete to accept the **Manufacturing** Sector Committee Report (Item 4.3.i), seconded by Mike Robinson.

Carried.

Moved by Joe Byrne to accept the **Agri-Business** Sector Committee Report (item 4.3.ii), seconded by Mike Mueller.

Carried.

Moved by Joe Byrne to accept the **Governance** Committee Report (item 4.3.iii), seconded by Mike Mueller.

Carried.

5.0 Administrative and Management Business

5.1 Regulatory Compliance Report

Moved by Mike Mueller to accept the Regulatory Compliance Report as presented, seconded by Roy Verstraete.

Carried.

5.2 Operational Review

- i. Financial Status and Financial Disclosures**
Financial statements were presented and reviewed. Patrick Persichilli will have the operation report to the board by week's end. Patrick also spoke about the 2011 Budget. The board will hold a conference call in January to review the 2011 budget (board to receive the budget 2-3 days prior to the conference call). The AGM will be held in early to mid spring 2011.
- ii. Client and Business Development Report**
Patrick Persichilli reported on several initiatives and economic activity.
- iii. Legal Issues Report**
Patrick Persichilli reported on taxation for WEEDC – closer to a resolution.
- iv. Partnerships, Stakeholder Engagement Report**
Patrick Persichilli reported on numerous events and how the WEEDC is looking at key industries and sectors based on the outcome of the strategic plan.
- v. Administrative and Organizational Issue**
Nothing to report.

Moved by Mike Mueller that the board hold a one-hour conference call in January to review the 2011 budget, seconded by Shelley Fellows.

Carried.

Moved by Mike Mueller to accept the WEEDC report and items i, ii, iii, and iv as presented, seconded by Roy Verstraete.

Carried

5.3 Special Projects and Administrative Reports

I. Strategic Plan Report

Ron Gaudet spoke briefly about the upcoming Regional Roadmap event scheduled for February 9, 2011 and was anticipating good board involvement.

Moved by Shelley Fellows to accept the Strategic Planning Report as presented, seconded by Dr. Bird.

Carried.

6.0 Other Business - No new items

7.0 Upcoming Events

The following were briefly discussed

- CANWEA, Montreal – Naidu
- Strategic Plan – Town Hall(s) – Gaudet
- ATAC, Vancouver – Pringle
- Odyssey Award - Persichilli

8.0 Media Events

The following were briefly discussed

- Samsung
- Leggett & Platt

9.0 Board In-Camera

Moved by Mike Mueller that the Board move to an in-camera session at 4:30 pm.

Carried.

10.0 Adjournment

Motion to adjourn the meeting by Mike Mueller at 4:45 pm, seconded by Shelley Fellows.

Carried.

Accordingly, the meeting is adjourned at 4:45 pm

CHAIR: _____

VICE-CHAIR: _____

\\d\Boardmeetings\Dec-20-10 Meeting\minutesDec-20-10