

## Minutes of the Board of Directors Meeting

**Date:** February 15, 2011  
**Time:** 4:00 pm – 6:00 pm  
**Location:** WindsorEssex Economic Development Corporation

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**Present:**

Lindsay Boyd, Chair	Joe Byrne	Mike Robinson
Ranjana Bird	Shelley Fellows	Mayor Eddie Francis
Dave Cooke	Roy Verstraete	Ron Gaudet, President
Tom Bain (via conf call)	Mike Mueller (via conf call)	

**WEEDC staff present:**

Patrick Persichilli, Exec VP, WEEDC  
Karolyn Hart, VP, WEEDC  
Lee Anne Damphouse, WEEDC, Board Liaison

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**Call to order**

The meeting was called to order by Chair, Lindsay Boyd, at 4:10 am.

**1.0 Declaration of Conflict of Interest**

Mike Mueller – possible conflict in respect to his role on a City of Windsor assignment.

**2.0 Approval of Agenda**

Moved by Joe Byrne, seconded by Mike Robinson, to accept agenda as presented.

**Carried.**

**3.0 Approval of Meeting Minutes of last Board Meeting(s)**

Moved by Joe Byrne, seconded by Roy Verstraete, to accept minutes from the December 20, 2010 and January 18, 2011 (via conference call) Board meetings.

**Carried.**

**4.0 Board Reports and Committee Business**

**4.1 Board Chairperson's Report**

The Chair, Lindsay Boyd, thanked the Board members, Joe Byrne for acting as Chair and the WEEDC funders for attending the Regional Roadmap on February 9, 2011 at the Lakeshore Cinema.

Moved by Joe Byrne to accept the Chairperson's Report as presented, seconded by Ranjana Bird.

**Carried.**

## **4.2 President's Report**

The President, Ron Gaudet informed the Board members of the media coverage and feedback received from the Regional Roadmap event. From the Roadmap an annual "Report Card" to stakeholders will be completed. Ron also discussed Top 7, and the progress made to date regarding Relocation.

Moved by Joe Byrne to accept the President's Report, seconded by Mike Robinson.

**Carried.**

## **4.3 Sector Committee Reports**

- i. **Manufacturing** – Roy Verstraete gave a brief update on the manufacturing sector committee activities.
- ii. **Agri-Business** – Joe Byrne gave a brief update on the Agri sector committee activities.
- iii. **Governance** – Lindsay Boyd thanked Tom Bain for coming on Board as a WEEDC Board member. Ron Gaudet mentioned that the Governance Committee reviewed the WEEDC HR Policies & Procedures Manual.

Moved by Roy Verstraete to accept the **Manufacturing** Sector Committee Report (Item 4.3.i), seconded by Joe Byrne.

**Carried.**

Moved by Joe Byrne to accept the **Agri-Business** Sector Committee Report (item 4.3.ii), seconded by Shelley Fellows.

**Carried.**

Moved by Joe Byrne to accept the **Governance** Committee Report (item 4.3.iii), seconded by Mike Mueller.

**Carried.**

Motion by Joe Byrne to accept the WEEDC HR Policies and Procedures Manual as put forth by the Governance Committee, seconded by Shelley Fellows.

**Carried.**

Shelley Fellows noted that at the Regional Roadmap Event it was mentioned that the WEEDC Sector Committees will be changed to "Task Forces". Ron Gaudet said that the WEEDC Management Group will be discussing that at the next management meeting and will come up with recommendations to bring forth to the Board at the next Board meeting.

## **5.0 Administrative and Management Business**

### **5.1 Regulatory Compliance Report**

Shelley Fellows inquired if the WEEDC is EHT exempt. Patrick Persichilli advised that they were not.

Moved by Shelley Fellows to accept the Regulatory Compliance Report as presented, seconded by Roy Verstraete.

**Carried.**

## **5.2 Operational Review**

- i. Financial Status and Financial Disclosures***  
Patrick Persichilli reported that the WEEDC 2010 financial statements were currently being compiled and that drafts should be available for review by March 15.
- ii. Client and Business Development Report***  
Patrick Persichilli reported on several initiatives and economic activity.
- iii. Legal Issues Report***  
Patrick Persichilli reported on Ontario Works.
- iv. Partnerships, Stakeholder Engagement Report***  
Patrick Persichilli reported on initiatives.
- v. Administrative and Organizational Issue***  
Nothing to report.

Ron Gaudet discussed the January 18, 2011 WEEDC Board conference call – the Finance Committee as a whole recommend that the 2010 Draft Budget be brought to the Board for their review.

Ron Gaudet discussed the Small Business Centre and job creation.

Moved by Joe Byrne to accept the WEEDC 2010 draft budget as presented, seconded by Ranjana Bird.  
**Carried.**

Moved by Eddie Francis to accept the WEEDC Operational Review and items i, ii, iii, and iv as presented, seconded by Joe Byrne.  
**Carried.**

## **6.0 Other Business** - No new items

### **7.0 Upcoming Events**

The following were briefly discussed

- EDCO Conference (Economic Development Council of Ontario), Toronto – Gaudet, Pringle, Stark (WEEDC received award for Manufacturing Database)
- National Automotive Dealers Association, San Francisco - Hart
- Germany Trip – Naidu and Mayor Frances
- Top 7 Event – April 18-19

### **8.0 Media Events**

The following were briefly discussed

- Regional Roadmap

### **9.0 Board In-Camera**

Moved by Eddie Francis that the Board move to an in-camera session at 5:01 pm, seconded by Ranjana Bird

**Carried.**

**10.0 Adjournment**

Moved by Mike Mueller that the meeting be adjourned at 6:00, seconded by Dave Cooke.

**Carried.**

Accordingly, the meeting is adjourned at 6:00 pm

CHAIR: \_\_\_\_\_

VICE-CHAIR: \_\_\_\_\_

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